



INF-3 - Internet Access and Computer Use Policy

Approved: **July 13, 2021** Supersedes: February 13, 2018; July 13, 2010; October 11, 2005

Policy Statement: The Library provides free Internet access as part of our mission to meet the recreational, informational, and educational needs of our public. The Library does not endorse the viewpoints or vouch for the accuracy or authenticity of information accessed via the Internet. Parents or guardians of minors using the Internet are responsible for providing guidance to the children under their care.

Regulations

1. The Library assumes no liability for any loss or damage to a user's computer files, data or property, including USB flash drives or other media, software or hardware.
2. The Library accepts no responsibility for the security of transactions involving credit card numbers, account numbers or any other private information on public computers. Library staff will not provide assistance for these transactions. Users who choose to enter personal data and credit card information or make purchases over the Internet do so at their own risk.
3. Library computing resources should be used in accordance with the commonly accepted ethical standards of the Library. Examples of unacceptable use (some of which may also have legal consequences) include but are not limited to the following:
 - a. Transmitting harassing or threatening material or messages
 - b. Distribution of unsolicited advertising (spam)
 - c. Violation of computer system security
 - d. Violation of software license agreements
 - e. Conducting illegal activities of any kind



4. A valid library card from the Camden County Library System or guest card may be required to use computers with Internet access and certain software applications.
5. A customer may print material from the computer. A customer may also save or download material to a USB flash drive or other storage device. Any file saved to the computer's Documents folder will not be stored beyond the end of a customer's session. Files saved or downloaded to any other locations are stored until the computer is restarted and may be viewed by other patrons until then.
6. Due to computer security risks the Library reserves the right to prohibit the downloading and installing of certain file types such as executable and batch files.
7. In accordance with the Child Internet Protection Act, all public computers in the library that access the Internet have a default filter for children or adults.
8. Adult library cards, which are issued to adults 17 and older, and non-filtered guest cards allow customers to lift or restore the filter at will. Children's cards and filtered guest cards, which are issued to customers who are 16 or younger, do not allow the customer to lift the filter.
9. Staff will provide an unfiltered guest card if requested by a customer 13 to 16 years of age for research purposes or if a site is being improperly blocked.
10. The Library may require children 12 and under to use designated computers accompanied by an adult for the entire session. The Library may also designate specific computers for certain age groups.
11. Viewing or printing material from the Internet that constitutes obscenity as defined in NJSA 2C:34-2 or 2C:34-3 violates NJ State law against public communication of indecency (NJSA 2C:34-4) and is prohibited.
12. The Library reserves the right to restrict access to selected sites to ensure the most efficient use of resources.
13. The Library reserves the right to terminate an Internet session at any time.
14. The Library may set limits on the length and frequency of computer sessions in order to meet demand.
15. All public computers will automatically shut down ten (10) minutes prior to closing.